

## Woodrow Wilson Academy Bully Prevention Guidelines

It is important to recognize that each incident will be dealt with individually and all circumstances will be different. These are just guidelines.

**\*\*ALL INCIDENTS MUST BE RECORDED ON THE CONTACT LOG\*\***

Level of Infraction	Behaviors	Possible consequences	Mandatory
Level 1	<ul style="list-style-type: none"> <li>• Teasing</li> <li>• Name Calling</li> <li>• Gossiping</li> <li>• Spreading/starting rumors</li> <li>• Purposely embarrassing or humiliating another person</li> <li>• Disrespecting personal space (all occurring 3 or fewer times)</li> </ul>	<ul style="list-style-type: none"> <li>• No office visit</li> <li>• Loss of privilege</li> <li>• Contact parent (may be necessary on 1<sup>st</sup> incident)</li> <li>• Verbal reprimand</li> <li>• Conference with student</li> </ul>	<ul style="list-style-type: none"> <li>• Record on contact log</li> <li>• Contact homeroom teacher</li> <li>• Parent contacted on the 2<sup>nd</sup> and 3<sup>rd</sup> incidents</li> </ul>
Level 2	<ul style="list-style-type: none"> <li>• Any level 1 infractions that have occurred more than 3 times</li> <li>• Pushing/shoving</li> <li>• Name calling with profanity</li> <li>• Purposeful exclusion</li> <li>• Slander</li> <li>• Verbal cruelty</li> </ul>	<ul style="list-style-type: none"> <li>• Office visit may be necessary</li> <li>• "No Bullying Contract"</li> <li>• Detention</li> <li>• Loss of privilege</li> </ul>	<ul style="list-style-type: none"> <li>• Record on contact log</li> <li>• Contact homeroom teacher</li> <li>• Contact Parent</li> </ul>
Level 3	<ul style="list-style-type: none"> <li>• Any level 2 infractions that have occurred more than once</li> <li>• Verbal sexual harassment</li> <li>• Racial or religious slurs/insults</li> <li>• Verbal threats</li> <li>• Battery/physical fighting</li> <li>• Extortion/stealing</li> <li>• Intentional destruction of property</li> </ul>	<ul style="list-style-type: none"> <li>• In School Suspension or Out of School Suspension</li> <li>• Payment/restitution for damages</li> <li>• Loss of privilege</li> </ul>	<ul style="list-style-type: none"> <li>• Office visit</li> <li>• Record on contact log</li> <li>• Contact parent</li> <li>• Contact homeroom teacher</li> <li>• No Bullying Contract</li> </ul>
Level 4	<ul style="list-style-type: none"> <li>• Any level 3 infractions that have occurred more than once</li> <li>• Sexual harassment (verbal with intent to emotionally harm or any type of physical)</li> <li>• Assault/battery</li> </ul>	<ul style="list-style-type: none"> <li>• Contact law enforcement</li> <li>• Payment/restitution for damage</li> </ul>	<ul style="list-style-type: none"> <li>• Office visit</li> <li>• Record on contact log</li> <li>• Contact homeroom teacher</li> <li>• Contact parent</li> <li>• In school suspension or out of school suspension</li> </ul>
	•	•	•